

## ADVICE FOR YOUR CLIENT STARTING A SMALL BUSINESS

Sponsored by Civil Justice, Inc.

Location: University of MD School of Law

500 W Baltimore St  
Baltimore, Maryland 21201

July 13th, 2011



### ABOUT THE PROGRAM

This introductory-level class is intended to give attorneys a simple roadmap for clarifying goals of a client's new business, identifying potential business risks and pitfalls, structuring the new business, assembling a professional team for business success, meeting licensing and regulatory requirements, and raising money without losing control of the business.

### PROGRAM AGENDA

9:50 a.m. to 10:00 a.m.

Introductions

10:00 a.m. to 10:15 a.m.

Defining the Business and its Business Goals

10:15 a.m. to 10:25 a.m.

Putting Together the Team of Professionals

10:25 a.m. to 10:50 a.m.

Choice of Entity and Business Structure

10:50 a.m. to 11:05 a.m.

Minimizing Risk

11:05 a.m. to 11:20 a.m.

Financing the New Business

11:20 a.m. to 11:30am.

Human Relations and Personal

11:30a.m. to 11:40 a.m.

Maintaining the New Business

11:40 a.m. to 11:50 a.m.

Closing the Business

11:50 a.m. to 12:00 p.m.

Questions & Answers

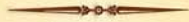
Civil Justice, Inc is a Maryland non-profit corporation formed for the purpose of increasing the delivery of legal services to clients of low and moderate income while promoting a statewide network of solo, small firm and community based lawyers who share a common commitment to increasing access to justice through traditional and non-traditional means.

Civil Justice Inc.  
520 West Fayette Street  
Suite 410  
Baltimore, Maryland 21201  
410-706-0174  
410-706-3196 (Fax)  
[www.civiljusticenetwork.org](http://www.civiljusticenetwork.org)

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**ABOUT THE SPEAKER**

Attorney Stephen D. Ball graduated from the University of Maryland School of Law in 1994. He worked at Sasscer, Clagett & Bucher in Upper Marlboro during law school from 1992 until 1995. In 1995 he opened his own law firm in Prince George's County, Maryland. Since 1995, his practice has included small business formation and litigation. He is licensed to practice in Maryland, Pennsylvania, and the District of Columbia. He joined Civil Justice, Inc. in 1999 and currently serves as its Vice President.

**CANCELLATIONS/RAIN CHECKS**

Cancellations must be received no less than 24 hours before the scheduled program time in order to receive a refund.

Attendee substitutions are accepted at any time prior to the program.

In case of inclement weather, course cancellations or delays will be posted on Civil Justice's Website at [www.civiljusticenetwork.org](http://www.civiljusticenetwork.org).

Civil Justice reserves the right to cancel any course at any time and refund the course fee.

**CLE CREDIT**

CLE Certification pending in Pennsylvania and Virginia. Additional costs for CLE hours will be assessed for PA credits.

**PROGRAM REGISTRATION**

**ATTENDEE INFORMATION:**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_

FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**REGISTRATION FEE CATEGORY:**

\_\_\_\_\_ \$55 Civil Justice Member

\_\_\_\_\_ \$70 Non Civil Justice Member

\_\_\_\_\_ \$3 PA Fee for CLE Credits

**PAYMENT METHOD:**

(Please check applicable line)

\_\_\_\_\_ CHECK (Please Make Checks Payable to Civil Justice Inc. (A Fee of \$25 Will Be Charged On All Returned Checks.)

\_\_\_\_\_ CREDIT CARD PAYMENT

Credit Card Payments are processed via PayPal. Attendees wishing to pay with their credit card will be invoiced via email through PayPal. Transaction must be completed prior to training class.

**BECOME A CIVIL JUSTICE MEMBER**

Interested in becoming a Civil Justice member, visit our website at [www.civiljusticenetwork.org](http://www.civiljusticenetwork.org) or call 410-706-0174.

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